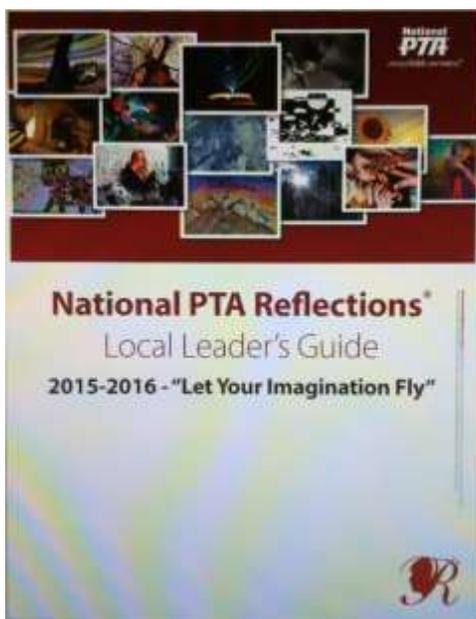


Hosting a SUCCESSFUL Reflections Program

- ***Have a designated Reflections Chair.*** Include contact information on your LUOR (Local Unit Officer Report) for 2015-16. If you do not have a chair by September 1, please list your local president's contact info.
- ***READ the Reflections Local Leader's Guide.*** Found on the SCPTA website, 2015-16 version available no later than July 1, 2015. This includes how-to instructions, Rules, entry forms and tips to make the process easier. KNOW THE RULES.



- ***Go to national website to learn more about the program - ptareflections.org.*** Check out the Reflections Tool Kit for flyers/posters, rules, etc. See the gallery of past national winners.
- ***Give Reflections a spot on your PTA/school's calendar.*** Make it a tradition, not an afterthought.
- ***Include a line item in your PTA Budget for Reflections.*** For incentives, awards/prizes, chair's expenses.
- ***Attend TRAINING.*** There are small changes every year. Attend Regional or District training. Take advantage of National Webinars.
- ***Use your lifeline and ask for help*** – Carol Beard, reflections@scpta.org