

SCPTA NOMINATION FORM



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It's that time again to send in our nominations for the SCPTA Board of Directors. Open positions are: President-Elect, Vice President of Programs, Vice President of Membership & Field Services, and Communications Chairman.

NOMINATIONS DEADLINE: November 25, 2011

Nomination for (Office or Committee) _____

Name _____ Telephone (____) _____

Mailing Address _____ City _____, SC Zip _____

Email Address _____

Please provide details for the following items on a separate sheet:

1. Positions held in local, council, district, and/or South Carolina PTAs.
2. Qualifications for leadership and achievements as they apply to this position.
3. Other Qualifications (experience with civic groups, church, clubs, scouting etc.)
4. What are your goals in regards to SCPTA?
5. Where do you see SCPTA a year from now?
6. In your opinion, what is the most pressing issue facing SCPTA right now?
7. Where would you like to see SCPTA five years from now?

I agree with National PTA's mission and purposes and am currently a member of _____ PTA/PTSA in South Carolina. If elected I agree to attend the Board of Directors and/or Committee Meetings related to that particular office or committee, to travel on speaking and service assignments to units if requested of that particular office or committee, and to attend and participate in the SCPTA Leadership and Legislative Conferences and SCPTA Convention to the best of my ability.

Signature of Person Nominated

Signature of Person Submitting Form (if different)

Print Name of Person Nominated

Print Name of Person Submitting Form (if different)

Return to SCPTA office by one of the following methods:

- E-mail attachment (subject: SCPTA nominations): lwelch@scpta.org
- Fax: 803-765-0399
- Mail: 1826 Henderson Street, Columbia, SC 29201



President-Elect

It shall be the responsibility of the President-Elect to:

1. Act as an aide to the President;
2. Serve as chair of the Leadership Training Committee;
3. Serve as chair of the District Presidents;
4. Serve on the Convention committee as convention coordinator
5. Present workshops at the state and local level, when asked; and
6. Fulfill other duties assigned by the SCPTA President or Board of Directors; and in the best interest of the organization, shall be available to assume the office of the Presidency.
7. Serves on the Endowment Board by virtue of office;
8. Be responsible with the Legislative Chair for updating the SCPTA position statements;
9. Pre-requisite for election: The nominee for President–Elect shall have served at least one term of two years on the SCPTA Board of Directors.

Vice-President for Programs

The Vice-President for Programs shall:

1. Act as an aide to the President, and fulfill other duties assigned by the SCPTA President or the Board of Directors;
2. Serve as chair of the Programs Committee;
3. Promote awareness of the scope and significance of PTA programs and projects;
4. Present workshops at the state and local level, when asked.

Communications Chairman

The Communications Chair shall:

1. Assist the President and Executive Director with electronic and written communications;
2. Raises awareness of PTA through resources to PTA members and community partners;
3. Serve as chairman of Communications Committee;
4. Communications Chair will publish deadlines for materials to be submitted for publications.



Board Meeting Attendance Guideline

A. Regular meetings of the Board of Directors shall be held no fewer than four (4) times per year.

Summer – As part of Summer Leadership Training;

Fall – As part of the Fall Event;

Winter – As part of Reflections turn-in, Founder’s Day Celebration and Legislative Conference;

Spring – As part of the State Convention, including pre-Convention and post-Convention meetings.

1. A schedule of Board meetings should be set by July 1 and given to all Board members.
2. Summer board meeting dates should be announced no later than the post-Convention meeting.
3. Leadership training dates should be announced no later than the post-Convention meeting.

B. Board members, unless they are ill, assigned to duty elsewhere, or excused by the President, are expected to attend all meetings of the Board. Two (2) unexcused absences per fiscal year constitute board expulsion. All board members are required to notify the President, in writing, that they are unable to attend.