

# 2011-2012 LOCAL UNIT MEMBERSHIP & DUES REPORT



Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

PTA/PTSA Name (as indicated on your Bylaws or Charter) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_

<u>10<sup>th</sup> Day Student Enrollment</u>		<u>Non-Faculty Members</u> Enrolled this Report	
Number of Certified Faculty		<u>Faculty Members</u> Enrolled this Report +	
PTA Local Unit ID #		<u>TOTAL Members</u> Enrolled this Report =	
Unit Federal EIN		<b>(State dues = \$1.00, National Dues = \$2.25) x \$3.25</b>	
Bylaws Expiration	/ /	<b><u>TOTAL MEMBERSHIP DUES</u></b> this Report =	
School County		Founders Day Donation* +	
SCPTA District #		SCPTA Historic House Preservation Fund Donation* +	
SCPTA Council <i>(for Districts 1 and 9 only)</i>		Helen Stokes Memorial Scholarship Fund Donation* +	
For assistance in locating this information, please contact your District President or the SCPTA office.		<b><u>TOTAL ENCLOSED</u></b> =	

(\*) Goals Sheet Items

A unit is considered to have obtained 100% Membership if the total number of members enrolled equals or exceeds the school's 10<sup>th</sup> Day enrollment.

**Report Date:**       **Oct 1**       **Dec 1**       **Mar 1** (final turn-in for 2011-2012 school year)  
 Local Unit Membership Report is sent to the state office each report date even if there are no members to report.

**To remain in good standing as a 501(c)3 non-profit organization, each unit must comply with the IRS regulation that requires an official roll of all PTA members be compiled annually**

**Reporting Method(s):**

- By emailing excel spreadsheet found on the home page at [www.scpta.org](http://www.scpta.org) to fill in and email completed roster to [lwelch@scpta.org](mailto:lwelch@scpta.org).
- By mailing other printed roster of members to the state office.

**SCPTA is encouraging all PTA units to submit their membership roster via the electronic method. The SCPTA is building a database of email addresses to reach ALL of our members with the SCPTA Bulletin and other important information. SCPTA wants to reach all of YOU!**